

Watson Farms REQUEST FOR ARCHITECTURAL CHANGE

1. Name: _____
Address: _____ Lot #: _____
Phone: _____ EMAIL ADDRESS: _____

FOR ALL SUBMISSIONS, THE FOLLOWING ATTACHMENTS ARE REQUIRED:

Submit a working drawing indicating all dimensions of the project and the location on the property if applicable. Or a detailed explanation of the architectural change request, (ex. Painting). The more details you are able to provide is appreciated.

If available, a photograph or drawing of a similar completed project

THE FOLLOWING ADDITIONAL ATTACHMENTS MAY BE REQUESTED AFTER FURTHER REVIEW:

A Plot Plan or a Surveyors Location Report of your lot should have been provided at closing.

Please indicate the location of the proposed addition/improvement will be installed (on a copy).

Please include **Elevations** and **Blueprints including the working drawings indicating all dimensions.**

THE COMMITTEE MAY TAKE UP TO 30 DAYS TO REPLY – PLEASE PLAN ACCORDINGLY – THANK YOU!

2. Requesting architectural approval of the following: _____Improvement_____Addition_____Repair/Replacement

Describe the proposed change: _____

Location: _____Dimensions: _____

Please list below the major construction materials that will be used in this project. Be as specific as possible: _____

***Requests for exterior color/materials changes MUST submit samples of color, paint, brick, etc.
(Exterior materials must conform to the original construction or be sufficiently compatible.)***

4 Project schedule:

A. The work will be performed by: Homeowner _____ or Contractor Name _____

B. Subsequent to the committee approval,
please indicate the projected start date _____
please indicate the projected end date _____

C. Please indicate all required permits (building, etc.) _____

5. Will any part of the proposed improvement extend beyond your property line? Yes ___ No ___

6 Will any part of the proposed improvement extend into any Common Area, any Utility, Drainage or Sewer Easement, Landscape, Preservation or Lake Easement shown on the plot plan of your lot? Yes ___ No ___

Dear Homeowner:

Any lot improvement made or installed within an easement is at the owner’s risk regardless of the approval by the Architectural Control Committee. If for any reason repairs and or maintenance are required in the easement, any improvement(s) that are removed will not be reinstalled by the utility company or contractor.

This waiver must be signed and returned with the Request for Architectural Change, to protect you and the HOA of your community. It is to verify that you have a full understanding of the responsibilities and risk of developing an improvement into an easement.

If you are developing into an easement, it is also your responsibility to have the utilities marked prior to commencing by calling “Holey Moley” Indiana Underground Services @ 811.

EASEMENT WAIVER

This document is an acknowledgment that I/we, _____
NAME OF HOMEOWNER (S)

the owner(s) of the property located at _____, IN.
STREET ADDRESS CITY

of the _____ Homeowners Association Lot # _____ will be
NAME OF SUBDIVISION

installing _____

that extends into a drainage and/or utility and/or sewage easement and accepts full responsibility of any cost to replace this improvement if the utility company, developer or other authorized party needs to gain access to that area by removal of said improvement.

Signature of Homeowner

Date

Signature of Homeowner

Date

Return all required documentation to:

Community Association Services of Indiana
ATTN: Watson Farms
11711 N. College Avenue, Suite 100
Carmel, IN 46032
Email: customerservice@cas-indiana.com
Fax: 317-875-5614